

**Ogemaw
County
Road**

1250 South M-33
P.O. Box 157
West Branch, Michigan 48661
Phone (989) 345-0234
Fax (989) 345-2337
Web www.OgemawCRC.org



Email OCRC@OgemawCRC.org

Commission & Board of Public Works

Thank you for your interest in our Adopt-A-Road Program. The Ogemaw County Road Commission welcomes your participation in our litter cleanup campaign.

Your application has been approved and a copy is enclosed for your records. Your section of roadway is on _____ from _____ in _____ Township.

The following information will assist your organization in your litter pickup efforts.

1. Review and observe the entire permit conditions found on the back of the approved permit.
2. Pick up litter three times a year for a two-year period on weekends determined by the Ogemaw County Road Commission. If your group cannot pick up on a scheduled date and you choose to pick up on an alternate date, you must discuss this with your contact person at the County Road Commission to let them know when you will be out there, and it will be your group's responsibility to dispose of the trash collected.

Your group must conduct a safety meeting with Ogemaw County Road Commission supplied literature prior to the first pick-up date (a safety video is available). The signatures of all safety trained persons must be sent to the Ogemaw County Road Commission office (safety meeting attendance record sheet enclosed). **THIS RECORD MUST BE ON FILE IN THE OGEMAW COUNTY ROAD COMMISSION OFFICE PRIOR TO YOUR GROUP'S FIRST PICK-UP DATE.**

Please submit your list of persons picking up litter to the Ogemaw County Road Commission office. You will need to list a minimum of six persons who will pick up litter and three backup persons. Please identify the name, address and telephone number of your group's contact person.

Send in the Ogemaw County Road Commission supplied litter pick-up report form, after each trash pick up, to the address on the form. Indicate the number of people that picked up litter, the number of bags filled, and hours spent working.

Make copies of the enclosed litter pick-up report form and safety meeting attendance record for future use on litter pick ups.

3. Safety vests and trash bags are supplied by the Ogemaw County Road Commission. These items can be picked up at the Ogemaw County Road Commission offices.

ENGINEER-MANAGER
Michael P. Schultz, P.E.

CHAIRMAN
Van Sheltroun

COMMISSIONER
Mark Williams

COMMISSIONER
Dan Winter

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Please call and make arrangements for obtaining these supplies. Working hours at the Ogemaw County Road Commission office is from 7:30 a.m. to 4:00 p.m. Monday through Thursday. The accumulated trash will be picked up at a site(s) to be jointly determined by your organization and the Ogemaw County Road Commission. To arrange locations, dates and times; please call Bill Sperow or Michelle Schwenkler at 989-345-0234.

4. The Adopt-A-Road Program sign with your group's name will be erected as soon as the fabrication process is completed and work schedules permit.

Thank you again for participating in the program and your commitment to the community.

If you have any questions or need additional information, contact Bill Sperow or Michelle Schwenkler at this office - ph. (989) 345-0234.

Sincerely,

Michael P. Schultz, P.E.
Engineer-Manager
MPS/ms

Enclosures

cc: Bill Sperow, Ogemaw CRC, County Highway Foreman

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WELCOME TO THE TEAM ADOPT-A-ROAD

GENERAL SAFETY RULES:

- ◆ Highway traffic travels at high speeds, and most drivers don't expect to see crews working along the roadside. Be alert and use good common sense at all times.
- ◆ Crew members should be in good health with good sight and hearing.
- ◆ Crew members must be at least 16 years of age unless otherwise approved.
- ◆ One person should be designated crew leader to ensure that the safety rules are followed by everyone.

SAFETY RULES:

- ◆ Carpool to the site to reduce the number of vehicles on the roadside.
- ◆ All vehicles should be parked well off the right shoulder. Do not park on paved shoulders.
- ◆ Parking is not allowed along curves, on bridges, near or under overpasses, or in medians.
- ◆ All occupants in vehicles should exit and enter the vehicle on the side opposite traffic.
- ◆ Keep vehicles on the same side of the highway as crew members.
- ◆ Work only one side of the road at a time.
- ◆ Knives, machetes, axes, etc., should not be carried by crew members.
- ◆ Do not overfill or compact trash bags because of the danger of injuries from broken or jagged objects. Fill bags with what goes in easily, and then start a new bag.
- ◆ Keep crews together for better visibility to motorists.

PROTECT YOURSELF AND OTHER CREW MEMBERS:

- ◆ Face oncoming traffic as you work whenever possible. Be prepared to move out of the way of vehicles in an emergency.
- ◆ Stop working in bad weather, especially when there is poor visibility and wet or icy roads.
- ◆ Work only during daylight hours.
- ◆ Avoid overexertion. Drink lots of water, especially on hot, humid days.
- ◆ Post a person to look out for traffic dangers.
- ◆ Have a refresher session on safety awareness each time a crew goes out.
- ◆ Never walk on the highway.
- ◆ Avoid the use of headsets.
- ◆ All workers must wear approved safety vests while working on the roadside. Other clothing should be light-colored for increased visibility.
- ◆ Wear gloves
- ◆ Watch your footing. Wear substantial leather shoes or boots with good ankle support. Stay off loose stones and steep slopes.

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AVOID:

- ◆ Contact with poison ivy, poison oak and other noxious weeds.
- ◆ Areas which are being mowed or where other construction or maintenance activities are being conducted.

AND PLEASE:

- ◆ **DO NOT** pick up discarded syringes or hypodermic needles.
- ◆ **DO NOT** try to remove unknown or suspected toxic substances. Notify the Road Commission or the Police of the location of these items **immediately**.
- ◆ Do not enter the roadway or the shoulder areas to pick up trash.

IN CASE OF AN EMERGENCY:

- ◆ Every crew member should have an adequate first-aid kit. Be prepared for serious injury.
- ◆ Select an emergency room/hospital and know the route to it from the work area.
- ◆ Every crew member should have transportation immediately available.
- ◆ Use a vehicle with a mobile telephone or CB radio if available.

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Adopt-a-Road bulletin: Beware of meth lab waste

Volunteers who clean up roadside litter are being urged to watch for potentially toxic debris discarded from methamphetamine labs.

Meth is a highly addictive stimulant that can be made using household chemicals and equipment and common cold remedies containing ephedrine or pseudoephedrine.

Clean-up crews who come across materials used to make the drug can be burned, or their lungs damaged from inhaling fumes. If you encounter any of the signs of a meth lab, leave the area immediately and call the Road Commission or the Police immediately. Do not touch anything if you suspect it may be meth lab waste. The waste can be extremely dangerous and may even be booby-trapped. Entire labs can be found in tool boxes, coolers, or other storage containers. Mobile meth labs are becoming more common. Labs are sometimes run out of car trunks and RVs.

Clues indicating a dumpsite include:

- empty bottles attached to a rubber hose,
- the smell of ammonia,
- coffee filters stained red or containing a white powder residue.
- garbage bags with cat litter (can contain deadly gases and are sometimes called "death bags
- corroded propane tanks
- empty or used alcohol products
- numerous empty cold medicine and diet pill bottles or blister packs
- unused matches without striker plates.

Don't try to remove unknown or suspected toxic substances. Notify MDOT or the police of the location of these items immediately.

Meth lab waste is very serious. Your safety comes first!

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Meth Lab Trash

Methamphetamine is made in illegal laboratories and has a high potential for abuse and addiction. Methamphetamine is closely related chemically to amphetamine, but the central nervous system effects of methamphetamine are greater. Street methamphetamine is referred to by many names, such as "speed," "meth," and "chalk." Methamphetamine hydrochloride, clear chunky crystals resembling ice, which can be inhaled by smoking, is referred to as "ice," "crystal," "glass," and "tina."

Over 300 different chemicals can be used in the production of the drug depending on the procedure used. The waste can be disposed of in many different ways, sometimes on the side of the road. The following reviews some of the waste generated by Methamphetamine Labs.

- Plastic pop/juice/water bottles with tubing coming out of the top.
- Propane cylinders (typical of gas grills) used to transport anhydrous ammonia. This ammonia can burn your skin and cause very severe respiratory damage. These tanks, when used with the brass fitting, can explode when moved. The ammonia degrades the brass to the point where it can blow the fitting out of the tank, endangering individuals in the area. The brass fittings on the tanks will turn a blue to blue green color as shown in the picture on the left. Some tanks have been modified with other fittings. If you find cylinders, **DO NOT TOUCH** but note location and report it to the nearest law enforcement agency.
- Coffee filters with red stains/powder or white residue.
- Empty medicine boxes and blister packs for over the counter cold and asthma medicines (products that contain ephedrine or pseudoephedrine).
- Lithium batteries that appear to be unrolled.
- Bags containing a reddish/white powder.
- Respirator masks.
- Rubber gloves.
- Plastic or rubber tubing, hoses, and clamps.
- Pyrex glass, Corning ware, or other glass cookware.
- Bed sheets or pillow cases stained red or containing a white powdery residue.
- Engine starting fluid cans (punctured and drained of ethyl ether).
- Empty drain cleaner containers (lye).
- Kitty litter.
- Empty bottles of 'rubbing' alcohol, acetone, toluene, or paint thinner.
- Empty cans of Coleman/Camping fuel (naphtha).
- Empty containers of sulfuric, muriatic, or phosphoric acid.



If you come across what appears to be meth lab waste, do not touch it, and report the location to your supervisor and local law enforcement agency.

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**ADOPT-A-ROAD
Organization Check Sheet**

Organization _____

Contact Person _____

Assigned Route _____

Video Received on _____

Training Conducted on _____

Training Conducted by _____

Participant List on File _____

Date Assigned _____

Year 2017

	Pickup #1	Pickup #2	Pickup #3
	Apr. 29 – May 7	July 15 – 23	Sept. 23 – Oct. 1

Scheduled: _____

Completed: _____

Vests Received: _____

Warning letter: _____

Revoked/Cancellation: _____

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**ADOPT-A-ROAD
LITTER PICKUP REPORT**

DATE OF PICKUP _____

GROUP NAME _____

ROUTE NO. _____ PERMIT NO. _____

AUTHORIZED GROUP REPRESENTATIVE _____

NUMBER OF PARTICIPANTS _____

NUMBER OF TRASH BAGS USED _____

NUMBER OF HOURS WORKED _____

COMMENTS: _____

PLEASE SEND THE ABOVE INFORMATION TO:

Ogemaw County Road Commission
1250 S. M-33
P.O. Box 157
West Branch, MI 48661

Attn: Bill Sperow

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ADOPT-A-ROAD PERMIT CONDITIONS

This permit issued subject to the following conditions:

1. This permit grants to the permittee only those rights specifically stated and no other.
2. Issuance of this permit does not relieve permittee from meeting any and all requirements of law, or of other public bodies or agencies.
3. Any operations in the county road right of way not covered by permit and the appropriate Commission specifications are in violation of the jurisdictional authority of the Road Commission with respect to the control of the county road right of way unless approved by the Engineer-Manager or his designee.
4. The permittee shall be responsible for the cost of restoration of the Road Commission facilities and right of way that is determined by the commission to be damaged as a result of the activities of the permittee.
5. The permittee shall save harmless the Ogemaw County Road Commission, the Board of County Road Commissioners, and all officers, agents, and employees thereof, against any and all claims for damages arising from operations covered by this permit.
6. This permit is not assignable and not transferable unless specifically agreed to by the Road Commission.
7. The permittee, upon request of the Road Commission, shall immediately cease operations and surrender this permit.
8. Participants must hold a safety meeting at least once a year as necessary prior to any pickup, conducted by the adopting group with Road Commission supplied literature and video. All participants must sign a form acknowledging the training. Forms shall be kept on file at the Road Commission office.
9. All participants must wear an approved safety vest while working in the right of way. The Road Commission will supply safety vests for the pickup. The vests must be returned upon completion of the pickup. The group shall replace any vests, at its own expense, which are lost or not returned in good condition.
10. Group participants must be a minimum of sixteen (16) years old unless otherwise approved.
11. All trash must be placed in bags provided by the Road Commission. Full bags are to be placed at designated intersections for pickup. No bags or larger objects shall be piled on the shoulders. No appliances will be accepted by the Road Commission.
12. All trash pickups will be during the daylight hours.
13. The Road Commission will provide, install, and maintain signs, noting the program and the participant. Only two identification signs per adopted section are allowed. Those will be located near the beginning point from each direction. Groups wanting more signs will not be allowed to pay for additional signs.
14. Groups must consist of at least six people and three backups all identified by name, address, and phone to participate in the Adopt-A-Road program. Your group contact person must be identified.
15. Groups failing to follow the guidelines or not participating in the trash pickups for two pickup periods will have their permit revoked and the sign designation removed. The first pickup date missed will be followed by a warning. The second occurrence will result in the group's permit being revoked. That particular section of right-of-way will then be available for another group to adopt. The Road Commission will retain the right to revoke any permit at any time.
16. All vehicles shall be parked well off the right hand shoulder so as not to obstruct traffic and in accordance with posted restrictions.
17. Groups must notify the Road Commission if they intend to drop the program.
18. After each pickup, participation groups will file reports with the Road Commission detailing the number of people involved, number of bags of litter picked up, hours spent, etc. Pre-printed forms will be furnished by the Road Commission for making the reports.

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**OGEMAW COUNTY ROAD COMMISSION
ADOPT-A-ROAD**

**Individual Application and Permit
For Use of County Road Right-of-Way**

All primary roadways in Ogemaw County may be adopted. Permits will be issued to the group for a *two (2) year* period. Assignments will be made on a first come/first served basis. Groups must agree to pick up litter a minimum of three (3) times a year during the designated dates in April, July, and September. Participants are required to adopt, at a minimum, a two (2) mile section of road (both sides). Less than two mile sections may be adopted with the Road Commission approval, but identification may not be approved.

A permit is required to be placed on file at the Road Commission office to participate in the Adopt-A-Road program. No permit fee shall be charged to Adopt-A-Road. A minimum of information is required to complete this form. A performance bond and proof of insurance are not required to complete this permit.

Please fill in all the required information below.

Applicant (Name of Organization) _____

Mailing Address _____

City, State, Zip _____

Contact Person _____

Day Phone No. _____ Evening Phone No. _____

Location and/or Route No. _____

Township _____ Section # _____

I hereby certify that I am acting as an authorized agent on behalf of the named applicant.

Applicant/Authorized Agent Signature

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OGEMAW COUNTY ROAD COMMISSION

ADOPT-A-ROAD

WORDING OF ADOPT-A-ROAD SIGNS

Please indicate below the exact wording as it is to appear on the road sign for your organization. The Ogemaw County Road Commission will have the sign prepared, after the initial pick up, as indicated below. You are allowed a total of 40 characters, including spaces.

The acknowledgment on the sign may be placed on two lines, depending on the length of the wording.

If you have any questions, please call before returning the form to us for processing.

**ADOPT-A-ROAD
ROAD SIGN APPROVAL FORM**

I verify that the above listing is the correct wording and spelling to be used on our Adopt-A-Road signs.

Name

Name of Organization

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**Ogemaw County Road Commission
Adopt-A-Road
Safety Meeting Attendance Record**

Date: _____ **County:** Ogemaw

Group Name: _____

Authorized Group Representative: _____

Name - NO Initials	Address	Age	Rcv'd Rules	Viewed Video
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				

Please use the back of this page or an additional page if needed

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