

OGE MAW COUNTY ROAD COMMISSION
MEETING MINUTES OF
Wednesday, July 16, 2025

The regular meeting of the Board of County Road Commissioners of Ogemaw County, Michigan, was held at its office 1250 S M-33 West Branch, Michigan, and was called to order at 9:00 a.m.

Members Present: Chair Van Sheltrown, Vice-Chair Klint Marshall, Member Dan Winter

Staff Present: Managing Director Pat Reinke, Board Clerk Brandy Curtis, Superintendent Kurt Trout, Supervisor Justin Johnson

In Attendance: Mills Township Resident Jim Allen, In Support of Bass Lake Randy Short

Pledge of Allegiance:
The Pledge of Allegiance was recited

Additions to the Agenda:
Gate Entry System Upgrade Estimate

Motion by Marshall, supported by Winter, to approve the addition to the agenda. Motion carried.

Approval of Minutes:
The minutes of July 2, 2025, were reviewed. There are no additions or corrections, so the minutes stand as submitted.

Approval of Payroll and Payable Vouchers:
Motion by Marshall, supported by Winter, to approve and pay payroll voucher #2540 and payable voucher #2545 for \$638,423.34. Roll call vote: Ayes: Winter, Marshall, Sheltrown. Nays: None. Motion carried.

Public Comment:
Randy Short requested an update on Bass Lake Road encroachment.

Unfinished Business:
None

New Business:
Curtis reviewed the MERS 2024 Actuarial with the Board. A discussion was held on the monthly employer contributions to the MERS Defined Benefit plan. According to the MERS 2024 actuary, No Phase-In recommended amount beginning October 1, 2025, is \$19,582-Union, \$6,770-NonUnion, and \$5,110-HA Union/NonUnion. The Road Commission currently contributes \$30,000-Union, \$50,000-NonUnion, and \$7,000-HA Union/NonUnion.

Motion by Marshall, supported by Winter, to contribute a flat employer monthly contribution to MERS in the amount of \$35,000-NonUnion, \$45,000-Union, and \$7,000-HA Union/NonUnion beginning October 1, 2025, for fiscal year 2026, versus the recommended No-Phase In amount as suggested by MERS. Roll call vote: Ayes: Marshall, Winter, Sheltrown. Nays: None. Motion carried.

Reinke reviewed the Purchasing Agent/Stock Clerk job description. Motion by Marshall, supported by Winter, to approve the Purchasing Agent/Stock Clerk job description as presented. Roll call vote: Ayes: Sheltrown, Marshall, Winter. Nays: None. Motion carried.

Trout reviewed the Hercules hitch estimate provided by Energreen. No action was taken.

Curtis reviewed the quote provided by Diamond Traffic Products for Traffic Tally@2 traffic counters, estimated at \$327.00/each. Motion by Sheltroun, supported by Marshall, to authorize the purchase of the three traffic counters from Diamond Traffic Products at \$327/each. Roll call vote: Ayes: Winter, Sheltroun, Marshall. Nays: None. Motion carried.

Reinke informed the Board of the Road Commission's entry gate issues and mechanical concerns. Up North Security provided an estimate of \$3,642.00 to install a new proximity reader/keypad at the gate entry and integrate this with the existing access system. Motion by Marshall, supported by Winter, to authorize the Manager to sign the agreement with Up North Security for the installation and updating of the gate entry system at an estimated cost of \$3,642.00. Roll call vote: Ayes: Marshall, Winter, Sheltroun. Nays: None. Motion carried.

Reinke and Trout reviewed the updated requests received from Bill Cliff on behalf of the Richland Township board pertaining to the various road upgrade agreement signed last month. The consensus of the Board was to require that all future road agreements be a minimum half-mile in length, and any deviation from the signed agreement be approved by the Board of the County Road Commission.

Information and Reports:

Reinke, Trout, and Johnson updated the Board road reports, employees, and equipment.

Public Comment:

Jim Allen approached the Board regarding the mower tractor on I-75 and the light setup on the equipment.

Adjournment:

There being no further business before the Board of Road Commissioners, Ogemaw County, Chair Sheltroun adjourned the meeting at 9:50 a.m.

Signed: _____
Van Sheltroun, Chair

Attest: _____
Brandy Curtis, Board Clerk