

**OGEMAW COUNTY ROAD COMMISSION**  
**MEETING MINUTES OF**  
**Wednesday, August 27, 2025**

The regular meeting of the Board of County Road Commissioners of Ogemaw County, Michigan, was held at its office 1250 S M-33 West Branch, Michigan, and was called to order at 9:00 a.m.

Members Present: Chair Van Sheltrown, Vice-Chair Klint Marshall, Member Dan Winter

Staff Present: Managing Director Pat Reinke, Board Clerk Brandy Curtis

In Attendance: Foster Township Trustee Bob Kaseman, Foster Township Residents Janis Grigan, Terrance Comings, and Joe Crauley, Mills Township Resident Jim Allen, and In Support of Bass Lake Randy Short

Pledge of Allegiance:  
The Pledge of Allegiance was recited

Additions to the Agenda:  
CRA Monarch Butterfly Agreement  
Purchase of Blades through Truck and Trailer

Motion by Marshall, supported by Winter, to approve the additions to the agenda. Motion carried.

Approval of Minutes:  
The minutes of August 13, 2025, were reviewed. There are no additions or corrections, so the minutes stand as submitted.

Approval of Payroll and Payable Vouchers:  
Motion by Marshall, supported by Winter, to approve and pay payroll voucher #2546 and payable voucher #2551 for \$252,966.07. Roll call vote: Ayes: Sheltrown, Marshall, Winter. Nays: None. Motion carried.

Public Comment:  
Randy Short approached the Board regarding the encroachment on Bass Lake Road and requested an update on the legal proceedings.

Unfinished Business:  
None

New Business:  
Janis Grigan, Foster Township resident, approached the Board regarding drainage concerns on Francois Street in Foster Township. A discussion was held on the layout of the road and traffic volume. The consensus of the Board was to suggest that the residents of Francois Street in Foster Township contact the Ogemaw County Drain Commissioner for guidance.

Motion by Sheltrown, supported by Winter, to authorize Chair and Manager to sign MDOT form 2067, annual certification of compliance with Section 18j of Public Act 51 of 1951. Roll call vote: Ayes: Sheltrown, Marshall, Winter. Nays: None. Motion carried.

Reinke reviewed the Viking Cives estimate for truck equipment with the Board.

Contracts were returned from Mills Township for the following:

Place and shape 6" of 23A road gravel, grade, and brine on Chippewa Trail for approximately 1.3 miles, estimated at \$80,653.84, and the township's portion \$40,326.92.

Place and shape 6" of 23A road gravel, grade, and brine Van Street, Lakeview Avenue, and Turner Street for approximately 0.75 miles, estimated at \$28,124.40, and the township's portion \$14,062.20.

Motion by Marshall, supported by Winter, to approve the Chippewa Trail, Van Street, Lakeview Avenue, and Turner Street gravel upgrade agreements as presented. Roll call vote: Ayes: Winter, Marshall, Sheltroun. Nays: None. Motion carried.

Motion by Marshall, supported by Winter, to approve the private road maintenance agreement and upgrade agreement with Rose Township for Oak Road in the plat of Island Lake Club No. 3 subdivision for a total of 0.28 miles. Roll call vote: Ayes: Marshall, Sheltroun, Winter. Nays: None. Motion carried.

Reinke and Curtis reviewed the 2026 proposed budget, capital outlay, and construction schedule with the Board.

Reinke reviewed the USDA Forest Service – Modification 01 contract with the Board. Motion by Marshall, supported by Winter, to approve and authorize the chair and manager to sign the Modification of Grant or Agreement with the USDA Forest Service for \$54,000 for improvements and maintenance of certain Forest Roads in Ogemaw County, with agreement ceasing on October 12, 2027. Roll call vote: Ayes: Sheltroun, Marshall, Winter. Nays: None. Motion carried.

The NMARC ballot was reviewed. Motion by Sheltroun, supported by Marshall, to nominate Tony Casali from Isabella County Road Commission and Rob Putman from Montcalm County Road Commission for the Trustees to the CRA Board. Roll call vote: Ayes: Marshall, Winter, Sheltroun. Nays: None. Motion carried.

Reinke reviewed CRA's request for a three-year commitment to the Michigan Monarch Candidate Conservation Agreement with Assurances (CCAA). This program implements specific conservation measures on land to benefit the monarch butterfly. The estimate for the first year is \$238.43. Motion by Sheltroun, supported by Marshall, to authorize the Manager to commit to three years in the Michigan Monarch CCAA through CRA. Roll call vote: Ayes: Sheltroun, Marshall, Winter. Nays: None. Motion carried.

Reinke reviewed a quote from Truck and Trailer for blades, noting an increase due to recent tariffs. Motion by Sheltroun, supported by Marshall, to authorize the purchase of blades through Truck and Trailer as presented in the amount of \$97,528.10. Roll call vote: Ayes: Winter, Sheltroun, Marshall. Nays: None. Motion carried.

#### Information and Reports:

Reinke reported on roads, employees, and equipment.

Curtis reported on the inventory adjustments for fiscal year 2025.

#### Public Comment:

None

#### Adjournment:

There being no further business before the Board of Road Commissioners, Ogemaw County, Chair Sheltroun adjourned the meeting at 10:15 a.m.

Signed: \_\_\_\_\_  
Van Sheltroun, Chair

Attest: \_\_\_\_\_  
Brandy Curtis, Board Clerk