

OGEMAW COUNTY ROAD COMMISSION
1250 S M33, WEST BRANCH, MI 48661
JOB DESCRIPTION

TITLE: Truck Driver - Laborer

EMPLOYMENT: Full-Time

REPORTS TO: District Foreman, Supervisor, and Superintendent

HOW TO APPLY: Qualified candidates are encouraged to submit a resume to:

By Mail: PO Box 157, West Branch, MI 48661 By

Email: ocrc@ogemawcrc.org

GENERAL:

Under the general direction of the District Foreman, will be responsible for operating various types of motorized vehicles and road maintenance equipment, performing manual labor in the repair, maintenance of the road right-of-way and facility with an understanding of the tools and equipment used in these processes, as well as the ability to work effectively in a team-oriented environment. In this position, you will be expected to perform physical labor, which may include lifting heavy materials, operating machinery, and working in various weather conditions. The role requires a commitment to safety and adherence to all regulations and guidelines set forth by the Ogemaw County Road Commission.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

An employee in this position is required to perform the following essential functions with or without reasonable accommodations. These examples are not an exhaustive list of the duties which the employee may be expected to perform.

Pre-Trip vehicle/equipment inspection.

Equipment assigned daily by the District Foreman may include:

- Tandem Dump Truck
- Single-Axle Dump Truck
- Standard Pick-up Truck
- Tractor/Mower
- Brusher
- Weed Whip
- Chainsaw

Responsibilities assigned daily by the District Foreman may include:

- Snow Removal
- Surface Maintenance
- Shoulder Maintenance
- Trees and Shrubs
- Drainage
- Roadside Cleanup
- Grass/Weed Control
- Sweeping, Flushing & Shoveling
- Blading
- Sign work

Road Maintenance Worker/Truck Driver responsibilities shall include:

- Accurately document daily labor, equipment, inventory, and material usage on time card.
- Reporting road defects and traffic sign defects.
- Keep Ogemaw County Road Commission assigned equipment and property in clean condition.

The foregoing describes the Truck Driver-Laborer duties in general, and should not be construed as a complete list of all assigned duties and responsibilities. The successful applicant shall be expected to exercise considerable independent judgment in successfully completing work assignments.

JOB QUALIFICATIONS:

The requirements listed below are representative of the minimum qualifications, knowledge, skills, and abilities required to successfully perform the essential functions of the position.

- High School diploma or GED
- Ability to deal with people effectively and courteously.
- Willingness to work extended hours, as necessary.
- Maintain a valid Michigan Class A Commercial Drivers License (CDL), together with any endorsements deemed necessary by the Employer and as required by state or federal law.
- Will be subject to random DOT drug/alcohol testing as required by state or federal law.

Preference will be given to experience in road construction and maintenance.

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all job duties performed by personnel so classified. Other duties will be assigned as management deems necessary.

ESSENTIAL JOB ELEMENTS AND PHYSICAL DEMANDS:

The Truck Driver-Laborer position is routinely in the field and will often encounter adverse conditions where strenuous effort is required, and the following physical requirements must be met.

- Mobility: Able to walk extended distances and climb ladders or steps to access equipment and facilities.
- Agility: Able to lift, push, or pull objects weighing upwards of 80 pounds, and to operate equipment.
- Vision: Able to read and comprehend instructions, directions, and other documents.
- Hearing/Speech: Able to converse orally with telephone or radio, and to receive and communicate information to employees and the public.
- Other: Able to tolerate, be exposed to, and work in extreme temperatures and weather conditions.

The job description does not constitute an employment agreement or contract between the employer and the employee. The employer has the right to revise this job description at any time.

This job description was approved by the Board of Road Commissioners of the County of Ogemaw on the 9th day of April, 2025.