

OGEMAW COUNTY ROAD COMMISSION
MEETING MINUTES OF
Wednesday, March 25, 2026

The regular meeting of the Board of County Road Commissioners of Ogemaw County, Michigan, was held at its office, 1250 S M-33, West Branch, Michigan, and was called to order at 9:00 a.m.

Members Present: Chair Van Sheltroun, Vice-Chair Klint Marshall, Member Dan Winter

Staff Present: Managing Director Pat Reinke, Board Clerk Brandy Curtis

In Attendance: Nathan Miller, Stephenson & Company; Ogemaw County Commissioner Charles Wiltse; Churchill Township Supervisor Ken Schnautz; Mills Township Resident Jim Allen; Randy Short and Larry Denstedt, in support of Bass Lake Road; Churchill Township Resident Todd Jakubowski

Pledge of Allegiance:

The Pledge of Allegiance was recited.

Additions to the Agenda:

Soil Boring Proposals

Bathroom Plumbing

Rural Road Alliance of Michigan

Motion by Marshall, supported by Winter, to approve the additions to the agenda. Motion carried.

Approval of Minutes:

The minutes of March 11, 2026, were reviewed. There are no additions or corrections, so the minutes stand as submitted.

Approval of Payroll and Payable Vouchers:

Motion by Marshall, supported by Winter, to approve and pay payroll voucher #2624 and payable voucher #2625 for \$254,881.60. Roll call vote: Ayes: Winter, Sheltroun, Marshall. Nays: None. Motion carried.

Public Comment:

Larry Denstedt approached the Board regarding a snow pile blocking the north end of Bass Lake Road.

Unfinished Business:

None

New Business:

Nathan Miller of Stephenson and Company presented the financial audit report for 2025. After reviewing the information, Mr. Miller answered the questions of the Board. Motion by Marshall, supported by Winter, to approve the audit as presented. Roll call vote: Ayes: Winter, Sheltroun, Marshall. Nays: None. Motion carried.

Reinke reviewed the 2026 Overlay list with the Board at an estimate of \$590,000. Motion by Marshall, supported by Winter, to approve the 2026 Overlay list as presented. Roll call vote: Ayes: Winter, Marshall, Sheltroun. Nays: None. Motion Carried.

Reinke reviewed the 2026 Chip and Fog Seal list with the Board at an estimate of \$480,000. Motion by Marshall, supported by Winter, to approve the 2026 Chip and Fog Seal list as presented. Roll call vote: Ayes: Marshall, Sheltroun, Winter. Nays: None. Motion carried.

Reinke reviewed the 2026 Crack Seal list with the Board at an estimate of \$60,000. Motion by Marshall, supported by Winter, to approve the 2026 Crack Seal list as presented. Roll call vote: Ayes: Marshall, Winter, Sheltroun. Nays: None. Motion carried.

Reinke informed the Board that the plumbing in the breakroom bathroom is outdated and in need of maintenance or repair according to Lil' Willies. The consensus of the Board was to request the Manager contact septic service providers for an estimate. Reinke will follow up.

A discussion was held on the Manager's vehicle and Samsara software for fleet maintenance and operations.

Requests for soil boring proposals were sent out to PSI, SME, and McDowell & Associates. One proposal was received from McDowell & Associates for \$9,700 noting in the proposal if circumstances require drilling to depths greater than indicated, or discrepancies of soils warrant additional boring, then a charge of \$55.00 per foot for additional drilling may be charged. The consensus of the Board was to accept McDowell & Associates soil boring proposal and requested the Manager to submit a contract to Churchill Township for the soil boring of Pettit Road provided by McDowell & Associates with a 50/50 split.

The Board reviewed a membership agreement from the Rural Road Alliance of Michigan, a non-profit group dedicated to supporting Northern and Upper Peninsula Road Commissions. The annual membership cost is \$10,000. No action was taken by the Board.

Information and Reports:

Reinke reported on the recent storm and disaster declaration, employees, and equipment.

Ogemaw County Commissioner, Charles Wiltse, reported on Ogemaw County's recent audit, fund balance, and announced the retirement of the Ogemaw County Treasurer, Caren Piglowski.

Public Comment:

Ken Schnautz and Todd Jakubowski approached the Board regarding drainage on M-33.

At 10:25 a.m., the Board took a five-minute break before proceeding into closed session.

Closed Session:

At 10:33 a.m., motion by Marshall, supported by Sheltroun, to go into a closed session for Managing Director Contract Personnel Evaluation under MCL 15.268(1)(a) . Roll call vote: Ayes: Marshall, Winter, Sheltroun. Nays: None. Motion carried.

Motion by Marshall, supported by Winter, to exit the closed session and reconvene the regular meeting at 10:43 a.m. Roll call vote: Ayes: Sheltroun, Winter, Marshall. Nays: None. Motion carried.

New Business

Motion by Sheltroun, supported by Marshall, to award Pat Reinke, Managing Director, a salary increase of 5% based on his performance and benchmarks effective the first full payroll in April of 2026. Roll call vote: Ayes: Winter, Sheltroun, Marshall. Nays: None. Motion carried.

Motion by Sheltroun, supported by Marshall, to authorize a salary increase for Brandy Curtis, Finance and Human Resource Administrator/Board Clerk, of 5% effective the first full payroll in April of 2026. Roll call vote: Ayes: Sheltroun, Winter, Marshall. Nays: None. Motion carried.

Motion by Sheltroun, supported by Marshall, to authorize a wage increase for Tiffany Rogers, Administrative Assistant/Payroll Clerk, of 5% effective April 7, 2026. Roll call vote: Ayes: Marshall, Winter. Sheltroun. Nays: None. Motion carried.

Adjournment:

There being no further business before the Board of Road Commissioners, Ogemaw County, Chair Sheltroun adjourned the meeting at 10:52 a.m.

Signed: _____
Van Sheltroun, Chair

Attest: _____
Brandy Curtis, Board Clerk