

**OGEMAW COUNTY ROAD COMMISSION
MEETING MINUTES OF
Wednesday, September 9, 2026**

The regular meeting of the Board of County Road Commissioners of Ogemaw County, Michigan, was held at its office, 1250 S M-33, West Branch, Michigan, and was called to order at 9:00 a.m.

Members Present: Chair Van Sheltrown, Vice-Chair Klint Marshall, Member Dan Winter

Staff Present: Board Clerk Brandy Curtis, Superintendent Kurt Trout, Supervisor Justin Johnson

In Attendance: Churchill Township Supervisor Ken Schnautz, Zettel Excavating Kurt Zettel and RJ Wolosonowich, Edwards Township Resident Bruce Emelander, Mills Township Residents William Braff and Dan Klein

Absent: Managing Director Pat Reinke

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF THE AGENDA

Motion by Marshall, supported by Winter, to approve the agenda as presented to the agenda. Motion carried.

APPROVAL OF THE MEETING MINUTES

The minutes of August 25, 2026, were reviewed. There are no additions or corrections, so the minutes stand as submitted.

APPROVAL OF PAYROLL AND PAYABLES VOUCHERS

Motion by Marshall, supported by Winter, to approve and pay payroll voucher #2648 and payable voucher #2647 and 2649 for \$292,112.80.

Roll call vote: Ayes: Winter, Marshall, Sheltrown. Nays: None. Motion carried.

PUBLIC COMMENT

William Braff and Dan Klein, Mills Township residents, approached the Board regarding various streets in Mills Township and a proposed bike path.

Ken Schnautz, Churchill Township Supervisor, informed the Board that the residents of Huron Cross were thankful for the recent road upgrade.

UNFINISHED BUSINESS

None

NEW BUSINESS

Kurt Zettel, 4654 Oak St, Edwards Twp – Ditch Closure Request

Kurt Zettel, RJ Wolosonowich, and Bruce Emelander, approached the Board requesting a variance permit for a ditch closure at 4654 Oak Street, located in the plat of Lake George Subdivision, Edwards Township. Mr. Emelander reported that since moving to the property in 2025, he has experienced ongoing septic issues, requiring multiple pumping each year. Due to the location of a DTE natural gas line, he does not have the required space to install an updated septic system and is requesting a variance.

The consensus of the Board was to request that Mr. Elemander contact DTE for an estimate and timeframe to

relocate the natural gas line and follow up with Manager Pat Reinke.

2026 Final Budget Adjustments, Capital Outlay Schedule, and Construction Schedule

Curtis reviewed the 2026 final budget adjustments, capital outlay schedule, and construction schedule. Motion by Marshall, supported by Winter, to approve the 2026 final budget adjustments as presented.

Roll call vote: Ayes: Sheltroun, Winter, Marshall. Nays: None. Motion carried.

Sick Leave Donation Policy - Update

Curtis reviewed the updated Sick Leave Donation Policy, noting that the revisions align the policy with the corresponding sections of the Collective Bargaining Agreement with the Steelworkers. Motion by Sheltroun, supported by Marshall, to approve the Sick Leave Donation Policy as presented.

Roll call vote: Ayes: Marshall, Winter, Sheltroun. Nays: None. Motion carried.

Sievers Builders Estimates

Trout reviewed the proposed estimates for maintenance at the M-33 sand/shed, totaling \$1,850, and for the I-75 salt barn at \$4,600. Trout informed the Board that MDOT agreed to pay 100% of the cost for the maintenance on the I-75 salt barn. A discussion was held regarding the proposed repairs to the M-33 sand/salt shed.

Motion by Marshall, supported by Winter, to approve the proposed estimate from Sievers Builders for repairs to the M-33 sand/salt shed in the amount of \$1,850, with the project scheduled to begin after October 1, 2026.

Roll call vote: Ayes: Sheltroun, Winter, Marshall. Nays: None. Motion carried.

INFORMATION AND REPORTS

Staff

Curtis informed the Board that MCRCSIP had covered the tow bill cost incurred on Bass Lake Road totaling \$14,550.

Johnson reported that motor grader training with AIS last week is complete, with six employees completing the training. Seven employees are working today with Sam, the CRASIF Risk Management Consultant, on chainsaw training, a service provided by CRASIF. In spring 2027, Johnson is interested in exploring excavator training or Level 2 motor grader training. Tube replacements are nearly complete, and he has begun working on private road maintenance upgrade agreements.

Trout reported that bridge deck cleaning on the State Highways is complete, and crews worked on MDOT guardrail cleaning. On I-75, crews are assisting a contractor with culvert lining. Next week, shoulder maintenance will begin on M-33 using the new road widener.

Road Commissioner Report

Commissioner Winter received a complaint on the shoulder gravel placement on Rau Road near Green Road.

County Commissioner Report

None

PUBLIC COMMENT

Ken Schnautz requested an update on the plow pads and expressed concern about heavy machinery damaging Peterson Road in Churchill Township. Johnson will follow-up with the concern on Peterson Road.

The Board recessed at 10:15 a.m. and reconvened at 10:20 a.m.

CLOSED SESSION

Periodic Personnel Evaluation of Managing Director Contract MCL 15.268(1)(a)

Motion by Marshall, supported by Winter to go into closed session at 10:21 a.m. for personnel evaluation under MCL 15.268(1)(a), Periodic Personnel Evaluation of Managing Director Contract under the direction of Curtis as requested by Reinke.

Roll call vote: Ayes: Sheltroun, Marshall, Winter. Nays: None. Motion carried.

Closed Session – Return to Open Session

The Board reconvened in open session at 10:35 a.m.

Sheltroun requested to openly discuss the Managing Director's contract. Although the item had not been added to the agenda at the start of the meeting, the Board proceeded by consensus. Motion by Sheltroun, supported by Marshall, to approve the contract for Pat Reinke, Managing Director, as presented and supersede any prior contract.

Roll call vote: Ayes; Sheltroun, Winter, Marshall. Nays: None. Motion carried.

ADJOURNMENT

There being no further business before the Board of Road Commissioners, Ogemaw County, Chair Sheltroun adjourned the meeting at 10:38 a.m.

Signed: _____
Van Sheltroun, Chair

Attest: _____
Brandy Curtis, Board Clerk