

**OGEMAW COUNTY ROAD COMMISSION
MEETING MINUTES OF
Wednesday, September 23, 2026**

The regular meeting of the Board of County Road Commissioners of Ogemaw County, Michigan, was held at its office, 1250 S M-33, West Branch, Michigan, and was called to order at 9:00 a.m.

Members Present: Chair Van Sheltroun, Vice-Chair Klint Marshall, Member Dan Winter

Staff Present: Managing Director Pat Reinke, Board Clerk Brandy Curtis, Superintendent Kurt Trout, Supervisor Justin Johnson

In Attendance: Ogemaw County Commissioner Craig Scott, Churchill Township Supervisor Ken Schnautz, Horton Township Resident Joyce Brindley, Mills Township Resident Dan Klein, Ogemaw County Resident Randy Short

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF THE AGENDA

Additions to the Agenda

ABA Center Driveway Permit Inquiry

Federal-Aid Program Candidates

Temporary Driveway Permit Fee Charge

Motion by Marshall, supported by Sheltroun, to approve the additions to the agenda. Motion carried.

APPROVAL OF THE MEETING MINUTES

The minutes of September 9, 2026, were reviewed. There are no additions or corrections, so the minutes stand as submitted.

Motion by Marshall, supported by Winter, to approve the closed session for Managing Director Personnel Evaluation under MCL 15.268(1)(a) on September 9, 2026, as presented.

Roll call vote: Ayes: Winter, Marshall, Sheltroun. Nays: None. Motion carried.

APPROVAL OF PAYROLL AND PAYABLES VOUCHERS

Motion by Marshall, supported by Winter, to approve and pay payroll voucher #2650 and payable voucher #2651 for \$385,359.56.

Roll call vote: Ayes: Sheltroun, Winter, Marshall. Nays: None. Motion carried.

PUBLIC COMMENT

None

UNFINISHED BUSINESS

Kurt Zettel, 4654 Oak St, Edwards Twp – Ditch Closure Request

Reinke informed the Board that he contacted RJ Wolosonowich of Zettel Excavating, who reported that an alternative solution had been identified for the septic installation at 4654 Oak Street, Edwards Township. The property owners installed an Eljen type septic system, which eliminates the need for a ditch closure.

Chair Sheltroun requested the staff to provide a comparison for surrounding road commission's permit fees schedules for residential driveway – 1 approach and temporary construction driveway approach. Curtis will follow-up.

NEW BUSINESS

Dustin Wenkel, Falcon Drive, No Parking Sign Request

The Board noted that Dustin Wenkel, Falcon Drive, requested placement on the agenda for a No Parking sign request; however, Mr. Wenkel was not present and did not provide prior notice. No action was taken.

Dan Klein, Mills Twp, Requested Road Enhancements

Dan Klein approached the Board regarding several concerns in Mills Township, including private roads, low shoulders on Skunk Hollow, drainage issues on Greenwood Road, and the gravel placed on 2nd, 3rd, and 4th Street. Reinke provided an overview of private road maintenance agreements, private roads without such agreements, and the maintenance performed on county-maintained roads. No action was taken.

Joyce Brindley, Horton Twp, Rau Road Sign Request

Joyce Brindley approached the Board regarding traffic concerns on Rau Road near the I-75 overpass and Cook Road. Mrs. Brindley explained that her farming operation and staff frequently travel this section of road with farm implements, and that motorists often disregard the centerline and pass in areas marked with double yellow lines. She requested signage to advise drivers not to pass. Reinke informed the Board that, after review, the area does not warrant additional signage and, due to low traffic counts, does not warrant centerline pavement markings. He noted that motorists must obey existing traffic laws and that enforcement falls under law enforcement, not the Road Commission. The consensus of the Board was to suggest Mrs. Brindley contact the Ogemaw County Sheriff.

2027 Budget/Construction Project Hearing

Motion by Marshall, supported by Winter, to open the public hearing at 9:50 a.m. to receive public comment regarding the 2027 General Appropriations Budget.

Roll call vote: Ayes: Sheltrown, Winter, Marshall. Nays: None. Motion carried.

The 2027 General Appropriations Budget was presented. No oral or written public comments were received.

Motion by Marshall, supported by Winter, to close the public hearing at 10:00 a.m.

Roll call vote: Ayes: Winter, Sheltrown, Marshall. Nays: None. Motion carried.

Resolution 2026-13, General Appropriations Act for Approval and Adoption of the 2027 Budget

General Appropriations Act Resolution for Approval and Adoption of the 2027 Budget by the Board of Ogemaw County Road Commission Resolution 2026-13

Motion by Marshall, supported by Winter to adopt the following Resolution Number 2026-13 which reads as follows:

BE IT RESOLVED, that a public hearing was held on September 23, 2026, with no oral or written inquiries received regarding the proposed budget, and

BE IT RESOLVED that this resolution shall be both the general appropriation resolution and the budget adoption resolution of the Ogemaw County Road Commission for the year ending September 30, 2027. This resolution adopts proposed revenues and expenditures as presented in the accompanying budget document. Total revenues are adopted as \$11,082,113 and total expenditures as \$11,082,113 and

BE IT FURTHER RESOLVED, that no Ogemaw County Road Commission member or employee of the Commission shall expend any funds or obligate any expenditure except pursuant to appropriations authorized by the budget document. Changes in amounts appropriated by the Commission shall require approval of the Commission, and

BE IT FURTHER RESOLVED, that the Finance and Human Resource Administrator/Board Clerk, Brandy Curtis, is hereby charged with general supervision of the execution of the budget adopted by the Commission, and

BE IT FURTHER RESOLVED that this resolution is to take effect on October 1, 2026.

Roll call vote: Ayes: Sheltrown, Marshall, Winter Nays: None

The resolution is declared adopted.

Night Patrol Policy, Procedures, and Guidelines Policy 2026-05

Curtis provided the Board with the Night Patrol Policy, Procedures, and Guidelines 2026-05 with the Board. The topic will be tabled until the next board meeting to allow time to review the document.

Night Patrol Job Description

Curtis provided the Board with the Night Patrol Job Description. The topic will be tabled until the next board meeting to allow time to review the document.

Afternoon Patrol Job Description

Curtis provided the Board with the Afternoon Patrol Job Description. The topic will be tabled until the next board meeting to allow time to review the document.

Afternoon Patrol – Winter

Reinke requested that the Board provide authorization to proceed with posting for a winter afternoon patrol position. Motion by Sheltroun, supported by Marshall, to authorize the Managing Director to post for the Winter Afternoon Patrol position with a \$0.50/hour premium.

Roll call vote: Ayes: Marshall, Sheltroun, Winter. Nays:None. Motion carried.

ABA Center Driveway

Reinke informed the Board that the ABA Center in West Branch contacted the Road Commission regarding permit inquiries for an upgrade to an existing commercial driveway and the installation of a new commercial driveway. The consensus of the Board was that curb and gutter is required for the new commercial driveway. For the upgrade to the pre-existing driveway, curb and gutter may be suggested but is not required.

Federal-Aid Program Candidates

Reinke reviewed the current federal-aid program candidates with the Board.

INFORMATION AND REPORTS

Staff

Reinke reported on the M-55 shoulder gravel project, the recent MCRC SIP Manager's meeting he attended, a personnel change within MCRC SIP, the upcoming Rural Taskforce and East Central Council meetings, and provided an update on FEMA activities. He also informed the Board that he contacted the attorney regarding Peterson Road in Churchill Township concerning the damage sustained.

Johnson reported on the current paving projects, private road upgrade agreements, and crews will begin working on seasonal roads next month and weather and time permit.

Trout reported on current MDOT projects.

Road Commissioner Report

Chair Sheltroun requested an update on the mineral rights application. Reinke will review and follow-up.

County Commissioner Report

Ogemaw County Commissioner Craig Scott reported on progress toward the 2027 budget and ongoing personnel transitions.

PUBLIC COMMENT

Churchill Township Supervisor Ken Schnautz requested the Board review the shoulders on Gerald Miller Road between State Road and M-55.

ADJOURNMENT

There being no further business before the Board of Road Commissioners, Ogemaw County, Chair Sheltroun adjourned the meeting at 10:40 a.m.

Signed: _____
Van Sheltroun, Chair

Attest: _____
Brandy Curtis, Board Clerk